**Librarian**

**Person Specification**

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| **Factors** | **Essential** | **Desirable** | **Assessment Method** |
| **Qualifications** | DegreeGCSE Maths and English grade C or above (or equivalent) | Teaching qualificationQualified librarian (Level 2 minimum qualification)Member of the Chartered Institute of library and information professionals(Cilip) | Certificates at Selection event  |
| **Experience** | Excellent IT skills, experience in using a computerised library system  | Experience of working in a school libraryExperience of teaching | Selection eventApplication form |
| **Knowledge and Skills** | knowledge of how to apply skills and knowledge in a school library environment Sound knowledge of literature for children and young people Enjoyment of reading, and ability to communicate that enjoyment to students |  | Application form andSelection event |
| **Personal Qualities** | A confident but welcoming manner when dealing with library users of all kindsEnergy, enthusiasm and a commitment to the key role of libraries in the learning processFlexibility and a willingness to undertake a wide range of library routinesConfidence in working with students aged from 11 to 18 Highly developed interpersonal skills including influencing skillsClear communication skills |  | Application formandSelection event |