**Hasmonean Multi-Academy Trust wishes to appoint:**

**Standards officer and pastoral support in Sixth Form at the Girls’ School**

**Starting asap**

**Permanent Position**

**Term Time Only**

**Monday- Thursday 08.15-17:00**

**Friday 08:15-13:15**

**36 hours per week**

**Salary NJC 17 (£26,745 FTE) (term time)**

**Actual salary £22,287 per annum**

We seek to appoint an outstanding individual, whose job it will be to uphold high standards of attendance, punctuality and uniform especially in the Sixth Form and to be a pastoral support for the girls

***The successful candidate will also:***

* have presence
* be a good communicator
* have excellent attention to detail

Letters of application should be addressed to Mrs Brice c/o Ms J Grant [j.grant@hasmonean.co.uk](mailto:j.grant@hasmonean.co.uk)

The letter should detail how your experience to date has prepared you for this post and what you would plan to achieve during the fixed term, and what skills and experience you have which would enable you to fulfil the role.

The letter should be no longer than one side of A4 and written in Calibri Font 11. A non-teaching application form should also be completed and can be downloaded from our website on the ‘work for us’ tab.

**Closing date for applications: October 8th**

Come and join our diverse, warm and welcoming school. Visit our web site www.hasmoneanmat.org.uk for more information.

**Please note that in line with our safer recruitment practices we can only consider fully completed application forms and not CVs.**

**We reserve the right to close these vacancies early should we receive an overwhelming response. All candidates are advised to refer to the job description and person specification before making an application**

The appointment is subject to an enhanced DBS clearance.

The school is committed to safeguarding and promoting the welfare of children and young people